

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, April 10th, 2017 at Edna Bay School.
Mayor Richter called the meeting to order at 6:04 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Absent)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Carleigh Fairchild	- City Council	(Absent)
Doris Greif	- City Council	(Present)
Richard Stockdale	- City Council	(Present)

2.1 — Public Participants:

John Dodson	Sue Crew	Pat Richter	Sharon Wargi	Lee Greif
Maureen Viera	Bob Fish	Sandy Henson	Michael Wilks	

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Minutes of March 13th, 2017 - No questions or objections

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved to accept the consent agenda.

- *Seconded by Councilor Stockdale*

- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Letter to AP&T Regarding Limited Phone Service Availability Discussion and Decision.*

New Business:

- a: *Public Hearing of Dock Committee Budget Amendment Ordinance 17-10NCO.*
- b: *Bid Openings and Award of Bombardier ATV.*
- c: *First Reading of FY '18 Municipal Budget Ordinance 17-11NCO.*
- d: *City Comment Letter Regarding Final Best Interest Finding for Parlay Timber Sale Discussion and Decision.*

4 — Mayor's Report:

No report.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

Myla Poelstra read back the treasurer's report.

7 —

Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) reported that the new transition plate has been fabricated by Homestead Skiffs and delivered to Craig, and is now ready for pickup. A Dock Committee Meeting will be called in the next month to plan an installation and maintenance project. Adding gravel around the boat grid will also be discussed during the next committee meeting.

7.2 — Road Committee:

Pat Richter reported that he will work on building up a bid package for the culvert installation project. A Road Committee Meeting will be held on the same day as the next Dock Committee Meeting.

7.3 — EMS Committee:

No report.

7.4 — Search & Rescue Committee:

No report.

7.5 — Fire Committee:

Lee Greif reported that he ran the fire pumps recently, and they're operating normally.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Mayor Richter reported that a Work Session will be held soon to discuss the next steps in the project. The tanks are being construction with anticipated completion in 3-4 weeks. They will then be shipped to Ketchikan. Fencing costs and installation planning will be done closer to final installation of the facility components on the site.

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Old Business

Item A – Letter to AP&T Regarding Limited Phone Service Availability...:

Mayor Richter reported that the letter was originally planned to be sent with a signature list of affected households, but felt it was important for any household to be included in the list that they sign a form to opt-in. Consensus was that its important to be respectful to AP&T, and provide some means of giving the Port Townsend office a clearer view of the issues residents are facing.

Councilor (Mr.) Poelstra read back the draft letter to AP&T and suggested making a form available for residents to pick up and fill out that allows for a summary of their issue to be described, and their dated signature to acknowledge that their comment can be attached to the City letter to AP&T.

It was agreed to make forms available, and attach and submit them with the letter in three weeks time.

Consensus of the public attendants was taken in favor. No objections were noted.

Motion:

Mayor Richter moved to create and provide a form to affected households to accompany the letter to AP&T regarding their phone service.

- *Seconded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

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New Business

Item A – Public Hearing of Dock Committee Budget Amendment Ordinance 17-10NCO...:

Councilor (Mr.) Poelstra projected, read back, and provided copies of the ordinance to those in attendance. Mayor Richter noted that this amendment effects only the Fiscal Year 2017 Budget.

Consensus of the public attendants was taken in favor of adopting the ordinance. No objections were noted.

Motion:

Councilor Stockdale moved that we accept draft ordinance 17-10NCO as written.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

Item B – Bid Openings and Award of Bombardier ATV...:

Councilor (Mr.) Poelstra noted that three (3) bids were turned in at the meeting for the ATV. Bids were opened in the following order, and have the following bid amount:

Roger & Louise DiPaolo	- \$3,001.01
Alan Henson	- \$2,200.40
Mike Williams	- \$1,700.00

Roger and Louise were awarded the ATV for a complete bid with the highest value. Councilor (Mr.) Poelstra will notify the winner right away and request payment within 10 days.

Item C – First Reading of FY '18 Municipal Budget Ordinance 17-11NCO...:

Councilor (Mr.) Poelstra projected, read back, and provided copies of the ordinance to those in attendance. Mayor Richter noted that “Remaining Grant Funds” and “Bulk Fuel Projected Expense” categories will be added to the next draft of the ordinance. A question was raised on if a full-time Bulk Fuel employee should be in the budget. Mayor Richter stated the employee will be part time and not budgeted at this time.

Figure adjustments and projected expenses were discussed in the City Work Session preceding this meeting. R&M was zeroed out to allocate money to Bulk Fuel, and Bulk Fuel expenses are, in general, spent only on a reimbursable basis, so the amount allocated to this category will ultimately be reimbursed and returned to the City by the end of the project. The next draft ordinance will include a budget of ~\$320K for general and reimbursable Bulk Fuel expenses.

Consensus of the public attendants was taken in favor of accepting the draft ordinance. No objections were noted.

Motion:

Mayor Richter moved to amend the Draft FY '18 Budget to include the remaining grant funds under Projected Revenue, a new category for General Fund, and an expense category for Bulk Fuel.

- *Seconded by Councilor Greif*
- **Approved by unanimous vote of the council**

Item D – City Comment Letter Regarding Final Best Interest Finding for Parlay Timber Sale...:

Mayor Richter stated that the City has previously requested the Division of Forestry not log the area within Section 34 other than what is necessary to manage the LTF, in order to protect the view shed and waterway condition for residents. However, in the Final Decision document for the sale it shows half of the area in Section 34 allocated to the ILMA (Inter-agency Land Management Agreement) being slated for old growth harvest.

Mayor Richter has talked to the head Forester for the region about the issue. His position is that their map shows more logging slated for the area than will actually take place. The lands in question have also been previously requested for municipal entitlement selection. Even through the ILMA allows DOF to use the area for 25 years, the land should eventually become the City's afterwards. The City's historical position is that it would be best if as much timber on the area can be left for wind and view shed protection, and to retain the value of the land if it later becomes municipal entitlement land.

After discussion consensus was to request reconsideration of the Final Best Interest Finding and restate the City's historical position in a letter to the Commission of DNR.

Consensus of the public attendants was taken in favor of writing and sending a letter. No objections were noted.

Motion:

Mayor Richter moved that the City write and submit a letter stating a request for reconsideration of harvest within the ILMA, restating the City's historical position.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

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None.

Persons to Be Heard

Adjournment

Mayor Richter moved that the meeting be adjourned.
Motion seconded by Councilor Stockdale
Meeting adjourned at 7:05 PM.